



To: Prospective Bidders
Date: June 14, 2024

RE: Addendum No. 1
Quyana Clubhouse Replacement
Professional Design Services
RFP # SCF24-1133

Issue Date: May 31, 2024

This document forms a part of the Contract Documents and modifies the original Procurement Documents dated May 31, 2024. Acknowledge receipt of this Addendum in the provided on the Bid Form. Failure to acknowledge receipt of this addendum may subject Proposers to disqualification.

This Addendum consists of two (2) pages.

1. Responses to bidder questions:

Comment or Question Provided by Bidder	SCF Response
Will the design team selected for the 10% design effort of this RFP be precluded from bidding on the remainder of the design work (construction documents and construction administration)?	No; see Exhibit A, page 18. 3rd paragraph states the existing contract will be amended to include full design and CA services once funding is approved to move beyond 10%.
Will any key stakeholders beyond SCF leadership and staff be included in the Stakeholder Engagement Plan, e.g., customer-owner groups, municipal or community associations, etc.? If so, what is the desired level of interaction with and involvement of these groups in planning and design (number of meetings, location, in-person vs. virtual, etc.)?	Successful proposer will make recommendations to and work with SCF on Stakeholder Engagement planning. For the purposes of this proposal response, make an assumption for time and resources that seem appropriate for this scale and scope of project. In-person and virtual are options for meeting settings. In-person is preferred for key meetings, but SCF is open to virtual approaches.

Comment or Question Provided by Bidder	SCF Response
<p>Workloads were not discussed in the RFP. Should workload analysis and projection validation be included as part of the planning proposal?</p>	<p>Per page 18 of RFP, validation of preliminary staffing projections is required: "Professional design services are now required to analyze and confirm current, forecasted staffing projections, develop a final building program and a 10% concept design, including a preliminary cost estimate, based on the information within the planning study and further input by SCF stakeholders. "</p>
<p>Are any additional clinical or community services being considered for inclusion in the project other than the QCH and ICM expansions included in the initial planning effort?</p>	<p>No.</p>
<p>Section 3A of the RFP requests a summary of similar behavioral health care/workplace design/mass timber projects, <i>renovation</i> preferred. As this project is a new build, are examples of planning and design for <i>new construction</i> preferred instead or in addition to renovation projects? Please specify any part of this project that involves renovation.</p>	<p>Delete "(renovation preferred)".</p>
<p>The evaluation criteria section of the RFP lists "Adult Training and Learning Environment Design Experience." Should this read "Behavioral Health Care/Workplace Design/Mass Timber Design Experience (25 points)", consistent with section 3A?</p>	<p>Yes, it should.</p>
<p>Are a site survey and geotechnical report available?</p>	<p>A geotechnical report is not available. Refer to the planning study exhibit for site information. SCF will not be releasing any further site information during the RFP process.</p>
<p>Does the site have any known hazmat or environmental issues?</p>	<p>Unknown at this time.</p>
<p>How will the fee proposal be evaluated?</p>	<p>T&M Not to Exceed amounts from each proposal will be compared. The lowest price will receive maximum points and all others will receive points based on the variance to the lowest price.</p>
<p>The RFP's page count requirements are confusing: "limit proposal response for Response to Criteria and Key Personnel Resumes to 5 pages total" and "Key Personnel Resumes 1 page maximum." Does this mean 5 pages total for the Response to Criteria section and 5 pages total for Key Personnel Resumes? Please clarify.</p>	<p>10 pages maximum for Response to Criteria. Resumes shall be 1 page each and are not included in the page count.</p>

